

Read the following instructions carefully before you install, register or upgrade the EntraPass application. For more details about installation, refer to the corresponding *Reference Manual*.

To install or upgrade the EntraPass application:

- 1 Insert the software CD-ROM in the CD drive. Select the **Setup** icon.
 - If you are **installing** a new system, enter the **Serial number (located in the CD-ROM pocket)**, then press **OK**. The **OK** button is enabled only when you have entered a valid **Serial number**.
 - If you are **upgrading** an existing system, enter the **Upgrade Serial Number** written on the certificate, then enter the **Registration Confirmation Code**. The **OK** button is enabled only when you have entered **both** numbers.

NOTE: A database backup will be automatically performed during the upgrade process.

- 2 To obtain the **Registration Confirmation Code** you may:
 - Call Kantech Customer support service at 1(450) 444-2030 or 1 888 222-1560 (US & Canada).
 - For other countries or regions, consult our Web site (www.kantech.com) to find your customer support center.
- 3 Follow the instructions that appear on screen. At the end of the installation, you have to restart your computer.

To register the system (for EntraPass Corporate and Global Editions only)

- 1 Click the **Server** icon on the computer desktop. In the **Server** main window, click the **Login/Logout** icon.
- 2 Enter the 20-character password in the Operator login screen. The **OK** button is enabled when you have entered the correct password.
- 3 In the **System Registration** screen, click the **Temporary password in use (...)** (yellow button) to register the system. Enter the **Registration Confirmation Code** to activate your system. The **OK** button is enabled when you have entered the correct **Registration Confirmation Code**.
- 4 To obtain the system **Registration Confirmation Code** you may:
 - Call Kantech Customer support service at 1(450) 444-2030 or 1 888 222-1560 (US & Canada).
 - For other countries or regions, consult our Web site (www.kantech.com) to find your customer support center.
- 5 Use the **Installation Codes** displayed in the System Registration window and your original CD to install the system's basic components.
- 6 Use the Backup utility to save your system data before you update or configure the system database.

NOTE: Make sure to backup your system data immediately after the first installation. Kantech Customer Assistance cannot issue a duplicate **Registration Confirmation Code**. If the system must be re-installed, you will have to restore the system backup.

Contact your Kantech Sales representative for additional information concerning the new KAP (Kantech Advantage Program) program and its benefits.